

LOGIN PROCESS FOR UCC ELEARNING PLATFORM FOR

SANDWICH STUDENTS

To be able to login into the UCC Learning Management System (UCC-LMS), sandwich students must have completed the activation of their **institutional email** available through the Students Portal. To go through the activation process, Kindly follow this link (<u>https://portal.ucc.edu.gh/osis/activation.php</u>) after successfully logging in to your portal.

If you are having challenges with the activation of your institutional email, kindly contact the MIS Section of the Directorate of ICT Services on: 054-5802-062 or 054-5801-203 or by Email to: mis@ucc.edu.gh

HOW TO LOGIN TO UCC-LMS

Step 1: Visit <u>https://elearning.ucc.edu.gh/</u> in your web browser and Click on login with "Institutional Email"



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Step 2: Enter your institutional email address

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Note: If you have already accessed some email account with the same browser, select/tap on your institutional email from the list of emails or click/tap on "use another account" to enter your institutional email address.

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Step 4: You have to grant University of Cape Coast LMS Access to your institutional email (which is a customized google account).

Select "Allow" to grant UCC LMS access

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	University of Cape Coast LMS
	wants to access your Google
	Account
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	This will allow University of Cape Coast LMS to:
	View your expail messages and settings (j
	Make sure you trust University of Cape Coast LMS
	You may be sharing sensitive into with this site or app. Learn about how University of Care Coast LMS will handle your data by reviewing its terms of vervice and privacy policies. You can always see or remove access in your Google Account.
	Learn about the risks
	Cancel

Step 5: you can spend some time to familiarise yourself with some of the features of the UCC-LMS by selecting/tapping on "Next" button or

Select/Tap on "End tour" to access the UCC LMS Dashboard which will contain your registered courses.



Mobile view



Step 6: In your mobile view on table or phone, you can select/tap on the menus to reveal other links eg. your assigned courses (**My Courses**) that you have duly registered for.



If you find any difference in your registered courses (student portal) and your assigned courses in this LMS kindly send your complain from your institutional email: *elearning@ucc.edu.gh*

Step 7: Finally, download and make use of these video tutorials in the link below.

https://www.youtube.com/playlist?list=PLRgGr2fcyyMyINHkNz_Ll4F4P2EZXrBP